

PASCOAG UTILITY DISTRICT
BOARD OF UTILITY COMMISSIONERS

Regular BUC Meeting Minutes– September 26, 2011

A meeting of the Pascoag Utility District was held on Monday, September 26, 2011 at 6:00 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.

Members Present: Albert Palmisciano, Ann Polacek, Adrien Trudeau, Wallace Lees and Michael Kogut

Members Absent:

Mr. Palmisciano called the meeting to order at 6:03 PM

Minutes

1. Pledge of Allegiance

2. Public Comment

3. Committee Comments

A. Water Subcommittee-The water subcommittee met this evening to discuss numerous items some of which will be discussed under new business.

B. Finance Subcommittee-The Finance Subcommittee met to discuss the Electric and Water Budgets for 2012. The Finance Subcommittee is recommending that the full Board approve the budget.

4. Good and Welfare of the District

A. Docket No. 1725

For the period ending August 31, 2011, Pascoag Utility District disconnected 43 residential standard customers and no residential

protected status customers. Pascoag Electric sent a total of 758 disconnection notices for this period. PUD entered into 8 new written agreements and 135 verbal agreements with its standard customers. PUD has 12 written agreements for customers who qualify for Protected Status. Thirty out of one hundred and nineteen short term agreements are delinquent and nineteen out of forty-two of the written agreements have been broken during the month of August.

The District currently has five out of twelve protected status customers who have broken their payment plans, and the District is seeking permission to disconnect these customers.

Motion to receive and file made by Mr. Trudeau, seconded by Mr. Lees. The vote in favor was unanimous.

B. Green Festival

Ms. Downs reported that the Pascoag Utility Green Festival was a big success and that customers had made many positive comments about it. PUD was able to raise \$580.00 that was donated to the Burrillville Farmers Market.

C. NEPPA Conference

Mr. Kirkwood, Ms. Allaire and Mr. Palmisciano attended the NEPPA conference this year in Samoset, Maine. Ms. Polacek was awarded with a NEPPA award for 10 years of service as a commissioner.

D. Effective Utility Water Management Program

Mr. Kirkwood stated that this is the first phase of the EPA money. The EPA is helping management with asset management.

E. Tropical Storm Irene

Mr. Kirkwood spoke about the effect of Tropical Storm Irene on the District. He also spoke highly of all staff that were involved in the recovery efforts.

F. Thank You

The Board was presented with the numerous thank you notes PUD received from members in the community due to their efforts in Tropical Storm Irene.

Mr. Lees made a motion to receive and file, seconded by Mr. Trudeau. The vote in favor was unanimous.

5. Approval of Minutes

A. Regular BUC Meeting- July 25, 2011

Mr. Lees made a motion to receive and file, seconded by Mr. Trudeau. The vote in favor was unanimous.

6. Unfinished Business

7. New Business

A. 11-17: Action Item-Special Meeting

Mr. Palmisciano stated that the Water Subcommittee is recommending that the Special Meeting for the RICWFA loan be held at the Annual Meeting. Ms. Polacek made a motion to approve the special meeting agenda item for the annual meeting, seconded by Mr. Lees. The vote in favor was unanimous.

B. 11-18: Action Item: Establishment of Restricted Fund from Settlement Proceeds

Management has recommended establishing a restricted fund for the Water Department with the Settlement proceeds. Mr. Lees made a motion to establish a restricted fund from the settlement proceeds,

seconded by Mr. Trudeau. The vote in favor was unanimous.

C. 11-19: Action Item: Plans for Funds from Exxon Mobil Settlement

This item will be tabled until the annual meeting.

D. 11-20: Action Item: Resolution for Tank Painting

This resolution was approved at a previous meeting but the wording needed to be changed to remove “tank maintenance” and replace it with “tank painting”. Mr. Lees made a motion to approve the change in wording, seconded by Ms. Polacek. The vote in favor was unanimous.

E. 11-21: Action Item: Approval of 2012 Electric Budget

The Finance Subcommittee met prior to the Board meeting and is recommending that the full Board approve the 2012 Electric Budget. Mr. Lees made a motion to approve the 2012 Electric Budget, seconded by Mr. Trudeau. The vote in favor was unanimous.

F. 11-22: Action Item: Approval of 2012 Water Budget

The Finance Subcommittee met prior to the Board meeting and is recommending that the full Board approve the 2012 Water Budget. Mr. Lees made a motion to approve the 2012 Water Budget with compliments to those who prepared it, seconded by Mr. Trudeau. The vote in favor was unanimous.

G. RF & Hydrant Fees on Customer Bills

This item was tabled.

8. Financial Reports

A. Electric Department- June 2011

B. Water Department- July 2011

Ms. Allaire presented the water and electric budgets for June 2011.

Mr. Lees made a motion to approve both the electric and water budgets as submitted, seconded by Mr. Trudeau. The vote in favor was unanimous.

9. Adjournment

Mr. Lees made a motion to adjourn, seconded by Mr. Trudeau. The vote in favor was unanimous. The meeting was adjourned at 7:04PM.

y Lees, Secretary Board of Utility Commissioners **Wall**

arae Downs, Recording Secretary **Des**